

Purpose

Equestrian NSW (ENSW) is committed to continual improvement and development of equestrian sport and has created the Special Projects Fund (SPF) with a view to meeting this objective. The purpose of the SPF is to support projects undertaken by ENSW affiliates which progress and strengthen our sport.

What the ENSW Board will consider

- The Board may approve grants of up to \$5,000 per project.
- When considering applications, the Board firstly decides whether the proposed project meets the funding purpose and whether the administrative requirements have been fulfilled.
- The Board encourages SPF submissions to consider areas that develop the sport, in particular youth participation, regional, officials and training development or show creative initiative in improving the profile of the sport.
- The Board will look favorably upon those projects which demonstrate that the Discipline Council/Committee or affiliated Club has contributed funds or project costs in kind to the project. Where this is the case this contribution should be clearly shown on the submitted budget.
- The project must be managed by a NSW Discipline Council/Committee or an affiliated Club. If managed by a Club, the project application will need endorsement by the relevant Discipline Council/Committee.
- The proposed project must be delivered in calendar year 2015.
- No money will be paid to individuals unless the project itself requests such payments and these payments are approved by the Board.
- Event or capital works funding (ie. equipment, courses) WILL NOT be considered under the SPF. Application for funding in these areas should be made to the Board under the general funding policy.

How to apply for funding for Special Projects Funding

- Complete and email the SPF Request Form to andrea@ensw.org.au by 14 November 2014.
- The proposer must supply a budget that shows all income and expense items of the project, including funding expected from other sources.

Project Delivery

- When a project application is approved, 80 per cent of the monies granted will be paid up front to the nominated Project Manager. There may be occasions when the nature of the project justifies payment of the full amount granted.
- Within eight weeks of the completion of the project, the Project Manager must submit a report of the project's execution and a profit and loss account that shows its financial performance.
- For those projects where 80% of the grant is paid up front, ENSW will consider the statements submitted and will then decide whether the remaining 20% should be paid.