

## NOTICE OF ANNUAL GENERAL MEETING

### EQUESTRIAN NSW INCORPORATED

**NOTICE** is hereby given of the Annual General Meeting of **EQUESTRIAN NSW INCORPORATED (Association)** to be held at 6:30pm on 27th November 2014 at the Sydney International Equestrian Centre Conference Room, Saxony Road, Horsley Park, NSW, 2175.

#### BUSINESS OF THE MEETING

**1. Chairperson's welcome**

**2. Confirmation of minutes**

Confirmation of the minutes of the 2013 AGM.

**3. Financial statements and reports**

To receive and consider the financial report of the Association, the auditor's report and the reports of the directors for the year ended 30 June 2014.

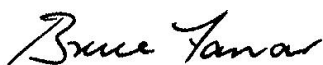
**4. Election of directors**

Election of three (3) Elected Directors in accordance with rule 15.6(b) of the Equestrian NSW Constitution (**Constitution**).

**5. Any other business**

To transact any other business which may be lawfully brought forward in accordance with the Constitution and the *Associations Incorporation Act 2009*.

**By order of the Board**



**Bruce Farrar**

Secretary and Chief Executive Officer  
Equestrian NSW

## CALL FOR NOMINATION FOR ELECTED DIRECTOR POSITIONS

**NOMINATIONS** of candidates for election as Elected Directors are hereby called.

Nominees must be a Member who is a natural person over the age of 18 years and who is entitled to vote.

Nominations of candidates for election as Elected Directors must be:

1. made in writing on the form provided at Annexure A; and
2. signed by any two Members; and
3. accompanied by the written consent of the nominee.

Nominations must be made by returning a completed nomination form to the Chief Executive Officer of the Association by no later than 5.00 pm on 21<sup>st</sup> November 2014.

The nomination form must be delivered to the Association in any one of the following ways:

- by mail to the Association's postal address which is PO Box 7077 Wetherill Park BC, NSW, 2164; or
- by lodging it directly with the Association at its registered office which is at located at Sydney International Equestrian Centre, Saxony Road, Horsley Park, NSW, 2175; or
- by facsimile to the Association on 02 9620 2260 or
- by email to the Association on [Bruce@efansw.com.au](mailto:Bruce@efansw.com.au)

### NOTES:

- Nominations are invited to fill the three Board positions from suitably qualified and experienced people, with the commitment and resilience to oversee all equestrian sports under the NSW banner.
- The term is two years.
- If the number of nominations received for the Board is equal to the number of vacancies to be filled or there is insufficient nominations from candidates received to fill the respective vacancies on the Board, then those nomination received shall be declared elected at the Annual General Meeting.
- If the number of nominations received exceeds the number of vacancies to be filled a ballot shall be conducted to determine the Elected Directors.

## ANNEXURE A

### EQUESTRIAN NSW INCORPORATED ELECTED DIRECTOR NOMINATION FORM

#### NOMINATION:

We the undersigned proposers, being members of Equestrian NSW Incorporated (**Association**), hereby nominate the person listed below as a candidate for election as an Elected Director of the Association, at the election to be held at the Annual General Meeting of the Association, at 6:30pm on 27th November 2014 at the Sydney International Equestrian Centre Conference Room, Saxony Road, Horsley Park, NSW, 2175 (**AGM**).

SIGNED by Proposer

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Name of Proposer

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Date:

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Membership Number:

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SIGNED by Proposer

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Name of Proposer

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Date:

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Membership Number:

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#### CONSENT:

I, the undersigned nominee, being a member of the Association entitled to vote at general meeting, hereby consent to my nomination as a candidate for election as an Elected Director of the Association at the AGM.

SIGNED by nominee:

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Signature of nominee

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Name of nominee (please print)

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Date:

## Board Nomination Résumé Template

For use by members nominated to fill a vacancy on the Board of Equestrian NSW Incorporated.

Nominees for election to the Equestrian NSW Board must use this template to give information on their background and their commitment to serve on the Board. The total amount of information (excluding personal details) should **not exceed 400 words**.

<b>Full Name</b>			
<b>Address</b>			
<b>Date of Birth</b>		<b>Place of Birth</b>	
<b>Tel. No.</b>		<b>Fax No.</b>	
<b>Mobile</b>		<b>E-mail</b>	

<b>Training &amp; Education</b>	
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<b>Sport Governance Skills and Experience</b>	
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<b>Sport Knowledge and Involvement</b>	
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<b>Business and Related Skills and Experience</b>	
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<b>Other Relevant Information</b>	
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<b>How much time are you willing to dedicate to Director's duties?</b> (E.g. Review of documentation for the Board; Board Committee membership and the work that flows from it; financial analysis; assistance to CEO if requested; formulation of plans and policies; etc.)	
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<b>Date</b>	<b>Signature</b>
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